
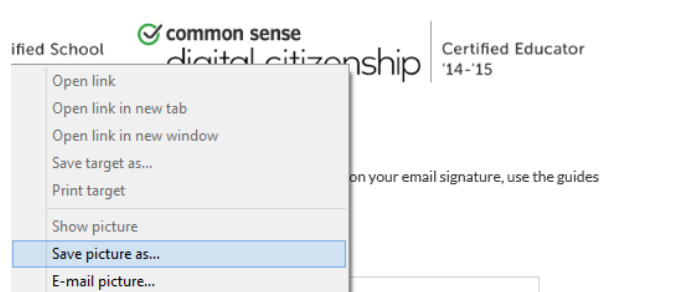

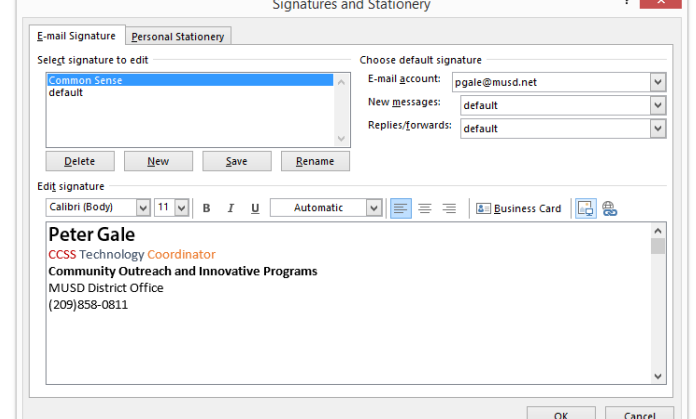
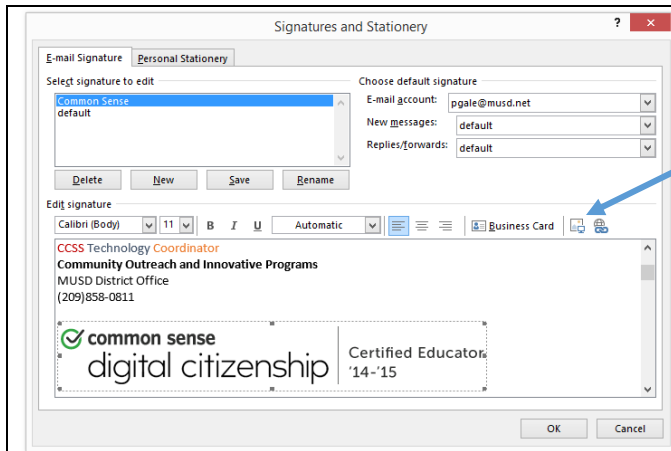


How to Edit Your Email Signature

To Show Your Common Sense Certification

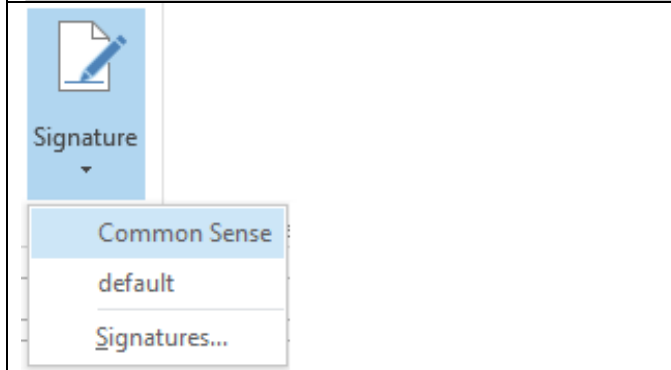
	<p>To get your badge image, visit the Digital Citizenship page in the Community Menu.</p>
	<p>Right click on the desired image from the bottom of the Digital Citizenship page and save the selected image.</p>
	<p>Open up a new email draft and navigate the cursor to the Signature icon.</p>
	<p>After you have entered the desired information for your signature, you can create a new signature folder or use the default signature folder.</p>



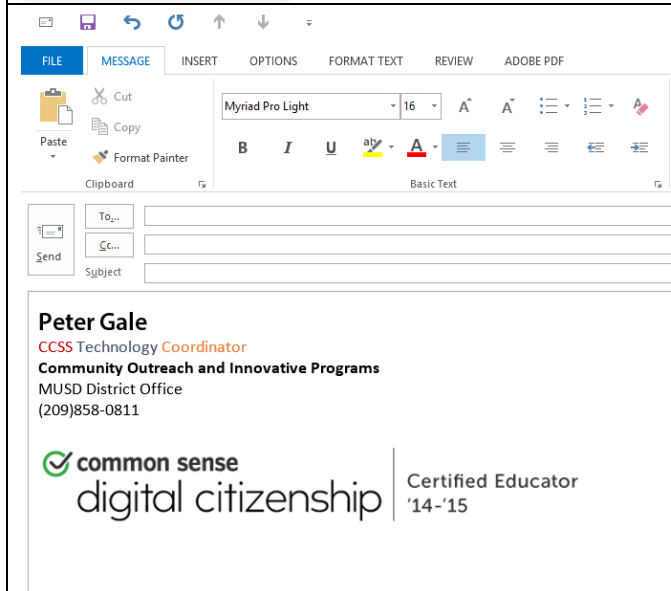
Insert your new image into your signature along with the information you have already given.

Be sure to save.

In the top right, you can choose your default signature to automatically be included.



Now, in your new email draft, use the Signature icon to manually add your signature to your email message.



Now, your new signature graphic is displayed for any email you send in the future.