

**A G E N D A**  
**MANTECA UNIFIED SCHOOL DISTRICT**  
**Regular Meeting**  
**of the Board of Education**  
**Manteca USD Administration Office**  
**2271 West Louise Avenue, Manteca**

**Tuesday, September 13, 2016 - - Open Session 7:00 p.m.**

**CALL TO ORDER**

**ROLL CALL AND ESTABLISHMENT OF A QUORUM**

**OPEN SESSION**

Public Comment on Items on the Closed Session Agenda

**CLOSED SESSION ITEMS – 6:00 p.m.**

1. Public School Employment, Certificated Personnel
2. Public School Employment, Classified Personnel
3. Public School Employment, School Site Assistants
4. Public School Employee Discipline/Dismissal/Release/Reassignment/Evaluation of Performance (Government Code Section 43957; S-001, S-002 and S-003)
5. Public Employee/Appointment, High School Vice Principal, Sierra High School
6. Conference With Labor Negotiators, Manteca Educators Association/CTA/NEA, Pursuant to Government Code 54957.6, Clark Burke, Ed.D., Negotiator
7. Conference With Labor Negotiators, California School Employees Association (CSEA), Chapter 50, Pursuant to Government Code 54957.6, Clark Burke, Ed.D., Negotiator
8. Conference With Legal Counsel – Anticipated Litigation, Significant Exposure to Litigation, Government Code Section 54956.9(b) – One Case
9. Conference With Legal Counsel – Anticipated Litigation – One Case

**OPEN SESSION – 7:00 p.m.**

**FLAG SALUTE**

**ANNOUNCEMENT(s)**

Report Any Action Taken in Closed Session

**SWEARING IN OF STUDENT BOARD MEMBERS-FIRST TERM**

1. Sophia Gunzon, Sierra High School, Student Board Member, First Term
2. Andrew Brunn, Manteca High School, Alternate Student Board Member, First Term

**PUBLIC HEARING(s)**

1. Receive Input From Public Regarding Education Code Section 60119 for the Purpose of Encouraging Participation by Parents, Teachers, Bargaining Unit Leaders, and Members of the Community of the Availability of Textbooks and Instructional Materials Consistent with the Curriculum Framework Adopted by the State Board

**REPORT(S)/NOTICE(S) – 7:00 p.m.**

1. Presentation of Check from Manteca Interfaith Community Association (MICA) to the Health Services Department
2. Keenan Safe Schools Presentation of Check to Manteca USD
3. *Notice: Report of Visits to Schools by the San Joaquin County Superintendent in Accordance to the Education Code 1240 (c)(2)(H)*

**BOARD ACTION/REQUESTS**

- 1.1 Consider Acceptance of the 2016-2017 Budget Revision 1.0 (*BSX50728*)
- 1.2 Consider and Discuss Proposed Costs for the AV Board System (*OPSX50742*)
- 1.3 Consider Adoption of the Governance and Leadership Handbook – First Reading (*SOX50729*)

**EDUCATIONAL SERVICES AND PROGRAMS**

- 2.1 Motion on Consent Items – Educational Services and Programs
  - 2.1.1 Adopt Resolution 16/17-16 Declaring that Manteca Unified School District Has Provided Each Student Sufficient Textbooks and/or Instructional Materials (*ESX50702*)
  - 2.1.2 Adopt Resolution 16/17-14, Appointment of Members to the Disciplinary Review Board Hearing Panel (*ESX50762*)
  - 2.1.3 Adoption of Resolution 16/17 – 19, Designating October 23-31, 2016, as Red Ribbon Week (*ESX50837*)
  - 2.1.4 Approval of Overnight Field Trip Requests Outside of California – Washington D.C., Oregon, Florida, and Indiana (*ESX50741*)
  - 2.1.5 Authorization to Dispose of Obsolete High School Books (Algebra Readiness) (*ESX50741*)
  - 2.1.6 Authorization to Dispose of Obsolete Elementary School Books (Reading/Language Arts) (*EXX50702*)
- 2.2 Review and Discuss Local Control Accountability Plan (LCAP) Goal 3 (*ESX50797*)

**STUDENT BOARD MEMBER REPORT/COMMENTS**

Sophia Gunzon, Student Board Member

**PUBLIC COMMENT/REQUESTS TO SPEAK FROM THE PUBLIC**

This is an opportunity for the public to address the Board. The individual shall be allowed five minutes to address the Board and are encouraged to complete a yellow sheet (not required) to provide a record of their input and so they can be recognized by name by the President of the Board. The Board shall limit the total time for public input on each agenda item to 20 minutes. Persons addressing the Board are requested to do so from the podium. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

Depending upon the nature of the presentations, the Board President or Superintendent may respond or the President may call upon Board members for brief comments, questions of clarification, provide a reference to staff, or other resources for factual information, or request the Superintendent to report back to the Board at a subsequent meeting or in Highlights concerning the matter.

However, in compliance with the Ralph M. Brown Act, the Board is not permitted to take action on non-agenda items, unless an emergency situation exists as defined in Government Code Section 54956.5. If appropriate, the Board may direct the Superintendent to schedule an item for a future Board agenda.

### **OPERATIONAL SERVICES AND HUMAN RESOURCES**

- 3.1 Motion on Consent Items – Operational Services and Human Resources
  - 3.1.1 Approval of Short-Term Staff Permits (*HRX50742*)
  - 3.1.2 Approval of Provisional Intern Permits (*HRX50742*)
  - 3.1.3 Approval of Emergency Variable Term of English Learner Authorization Waivers (*HRX50742*)
  - 3.1.4 Adoption of New Classified Supervisor Job Description 203.99, Facilities Planning Supervisor – Second Reading and Final Adoption (*HRX50742*)
  - 3.1.5 Adoption of New Certificated Job Description 206.20, High School Teacher Librarian – Second Reading and Final Adoption (*HRX50742*)
  - 3.1.6 Adoption of Certificated Personnel Assignment Order 16-25
  - 3.1.7 Adoption of Classified Personnel Assignment Order 16-26
  - 3.1.8 Adoption of School Site Assistant Assignment Order 16-27
- 3.2 Consider Approval of Short-Term Classified Employees for Specified Positions and Times (*HRX50742*)

### **SUPERINTENDENT’S OFFICE AND BUSINESS SERVICES**

- 4.1 Motion on Consent Items – Superintendent’s Office and Business Services
  - 4.1.1 Approve Minutes of the Regular Meeting of August 9, 2016 (*SOX50729*)
  - 4.1.2 Consider Receipt of Donations (*SOX50729*)
  - 4.1.3 Consider Adoption of Resolution 16/17-17, 2015-2016 and 2016-2017 Gann Appropriation Limit (*BSX50728*)
  - 4.1.4 Accept Letter From the Superintendent to the City of Manteca Regarding Evans Estates Mitigated Agreement (*BSX50728*)
  - 4.1.5 Acceptance of District Warrants (*BSX50728*)
- 4.2 Consider Adoption of Revised Board Bylaw 9000, Role of the Board – First Reading (*SOX50729*)
- 4.3 Consider Receipt of 2015-2016 Unaudited Actuals Financial Report (*BSX50728*)
- 4.4 Consider Adoption of Resolution 16/17-18, Authorizing Intrabudget Transfers for General Fund 01 and Other Funds – Budget Transfers for 2015-2016 (*BSX50728*)

### **BOARD COMMENTS**

### **FUTURE BOARD AGENDA ITEM(s) (*if needed*)**

### **CLOSED SESSION (*if needed*)**

### **OPEN SESSION/ANNOUNCEMENT(S)**

Report Any Action Taken in Closed Session

## ADJOURNMENT

### **Future Board Meeting**

October 4, 2016 - - Regular Meeting -- Open Session -- 7:00 p.m.  
October 18, 2016 - - Board Recognitions - - Open Session - - 6:00 p.m.  
Manteca USD Administration Building  
2271 West Louise Avenue, Manteca, CA

If you need special accommodation to participate in the meeting due to a disability, please telephone the District Superintendent's office at (209) 825-3200, Ext. 50729.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2271 West Louise Avenue, Manteca, during normal business hours. In addition, such writings and documents may be posted on the District's website at [www.mantecausd.net](http://www.mantecausd.net).

#### **LEGEND:**

BAR: Board Action/Request  
ESP: Educational Services & Programs  
OSHR: Operational Services & Human Resources  
SOBS: Superintendent's Office & Business Services  
G: Goals  
O: Objectives

[Board Goals and Objectives](#)



## Manteca Unified School Board Goals and Objectives

Manteca Unified is proud of the ongoing commitment of the people who are the driving force behind the programs and projects which support the Board's vision and the District's mission.

We are "Proud to be MUSD!"

#proudtobemusd

**W**elcome to the Manteca Unified School District. The School Board defines the overall vision and mission statements to serve as guidance and to clarify purpose for the district. Annually the Board of Trustees reviews and re-adopts the goals and objectives as set forth in this document.

**V**ision Statement:  
Manteca Unified School District will ensure every school day is relevant, rigorous, and leads students to become productive and engaged members of a global society while residing in the central valley.

**M**ission Statement:  
MUSD is committed to providing a safe environment where all students will thrive with the tools, resources and support needed to achieve their academic and personal potentials.

**B**oard Goals:  
MUSD promotes a culturally proficient, safe learning and working environment.

MUSD promotes a creative and collaborative educational system founded on a Pre-K through 5th grade program that supports critical thinking and effective communication as students achieve or exceed proficiency.

As students build upon that foundation; they will discover a 6th-8th grade program that engages future ready learners; and as they move into 9th-12th grades, individual needs of students will be uniquely met to prepare them for their future success.

MUSD promotes a shift in thinking with the relationship between teaching and student learning.

**O**bjectives:  
Provide programs, resources and support designed to improve the academic performance of all students including unduplicated students as defined by LCAP.

Provide School Readiness Programs for all 4-year olds.

Support District-wide student wellness programs and activities which promote good nutrition, healthy living, physical fitness, and positive self image.

Support LOGIC, AgVenture, Steppin' Out, Planet Party, Science Camp, and Career Pathway events.

Support programming that connects and engages 6th-8th grade students.

Support and expand Pathway Programs for 9th-12th grades including, but not limited to Vocational Education, Career and Technical Education, Advanced Placement, Honors, Visual and

Performing Arts, and other programs that promote rigor and relevance for all students to be future ready.

Work with staff, the community, and the Board to maintain a fiscally sound budget.

Continue to maintain a positive working relationship among and across all employee groups.

Continue to support efforts to improve existing school facilities so that these facilities remain safe and effective places to learn.

Develop communications and outreach efforts that enhance support of MUSD and its schools throughout the community.



Office of the  
**SUPERINTENDENT**  
Manteca Unified School District

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